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Insert
30 Day **FREE** Trial
ACTSmart Data Vault



"As a business owner myself, I know you don't have time to waste on technical and operational issues. That's where we shine! Call us and put an end to your IT problems finally and forever!"

~ David Snell
ACTSmart, Inc

Support the Boys & Girls Club of Marshfield We Do — So Can You!



Over the years we have worked with the Boys & Girls Club of Marshfield as our major charitable cause. From helping with construction and wiring of the current club, web site designs, network and computer support as well as

volunteering for most fundraising events, we have been proud supporters of the Boys & Girls Club of Marshfield. Pam serves on the Board of Directors and both David and George are members of the Corporation.

We've also saved them from a few major disasters. As Executive Director Greg Jackson put it, "When my personal hard drive died, the professionals at ACT were able to retrieve 100% of my files and data preventing a major interruption of and the loss of critical data essential to the operation. And then again, when our old server crashed, the same techs were able to recover all our data and also provide input on purchasing a cost effective server that not only meets our current needs but our future needs as we grow."

The Club has recently embarked upon an ambitious \$3 million capital funding campaign entitled "Build the Future" with a goal of constructing a new multi-purpose clubhouse facility that appeals to all ages and interests. Embodying their slogan—"The Positive Place for Kids"—this new facility will provide a more extensive offering from arts and crafts to leadership programs, athletics, educational assistance and most importantly a caring, supportive and safe environment for young people to call their own. For more information and to lend *your* support, visit MarshfieldBoysAndGirlsClub.com.

There are lots of fun activities coming up that you'll see us at:

10th Annual Haunted House—One Weekend Only!

Friday & Saturday October 23rd & 24th—6 PM to 10 PM
Sunday, October 25th—6 PM to 9 PM
Hayrides ... Haunted \$8 - Family \$4! "House" \$8!
Just \$15/person for the "Whole Sha-bang"! Call 781.834.CLUB (2582) for Details and Ticket Information
Or visit MarshfieldHauntedHouse.com to buy tickets online.



Kathleen Newcomb,
Program Director with
"Mrs. Santa"

2nd Annual "Marshfield Polar Express" Saturday, December 12, 2009!

There are 4 one-hour train rides during the course of the day at 11:45 a.m., 1:30 p.m., 4 p.m. and 7:10 p.m.

Tickets are \$20 each and may be purchased online at MarshfieldPolarExpress.com or at the Boys and Girls Club located in Library Plaza. This event sells out early so don't be disappointed—get your tickets today!

And, Save The Date—Our 5th Gala will be held on Saturday, March 6th, 2010

FREE RADIO Advertising!

Have we helped you or gotten you out of a jam, been when no one else could solve the problem, gone above and beyond the call of duty?

If so, why not tell the world in one of our 95.9 WATD radio ads. We're looking for new voices - all you have to do is plug your business, describe your problem and how we fixed it.

It's 70% you, 30% us.

Call Pam at 781-834-9208 Ext 202 and tell her your story. We'll pick 2 businesses each month to share the WATD spotlight with us. We'll even put the ads up on your websites!

You can also email Pam@GoAmerican.com if you'd prefer.

We're looking forward to hearing YOU on the radio!

This contest is open to all ACTSmart, Inc clients. Subject to availability and to change without notice.

We're ALWAYS here for you!

Have an **EMERGENCY** and need to reach us outside of our normal business hours?

Technical Support:

David—781-838-0556
Devin—339-793-3754
Henri—339-793-3755

Web Design

Pam—781-838-0557
George—339-793-3756

Emergencies Only Please

for regular support and web design questions call 781-834-9208
M-F 8:30–5:00



An Autumn Treat! Nana's Brownie Pudding

This tasty recipe has been in Ellen's family for several generations and it is one of *our* favorite desserts! It's super easy to make and extra delicious!

Sift together

1 cup flour
2 tsp baking powder
¼ tsp salt
¾ cups of sugar
2 tbsp cocoa

Stir in

½ cup milk
2 tbsp melted butter
1 tsp vanilla
1 cup chopped walnuts

Directions:

Mix until smooth
Pour batter into an ungreased 8" pan

Mix together and sprinkle over top

½ cup white sugar
½ cup brown sugar

5 tsp cocoa

Pour 1 cup of water over all

Bake 45 minutes at 350 degrees

Serve warm with ice cream, like we do!

Outlook E-Mail Signatures Protect You From Lawsuits

Do you hate typing your name and contact information at the end of each e-mail you create? Would you like to include legal disclaimers to help protect you and your company? Then use an Outlook "signature" to automate the insertion of this information.

Here's how... On the Tools menu, click Options. Then click the Mail Format tab. Then click the Signatures button. Click the New... button and give your signature a name when prompted and click Next. Type the text you would like to have appear at the end of each email in the box and click Finished. That's all there is to it. Be sure the name of the signature you just created appears in the box titled Signature For New Messages: and Signature For Replies and Forwards: and click the OK button. You can test the signature by creating a new email message. The signature you created should automatically appear at the end of your email message.

Once you have successfully created this basic e-mail signature, you can experiment with adding company logos, color and custom fonts to the signature. For more MS Office features, go to <http://office.microsoft.com>. For more on email disclaimers, go to <http://www.emaildisclaimers.com>.

Here is a template for a disclaimer message. **Be sure to have your lawyer approve your disclaimer prior to use.**

DISCLAIMER: This e-mail message and any attachments are intended solely for the use of the individual or entity to which it is addressed and may contain information which is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify Your Name at Your Company immediately (by replying to this message or by sending an email to Your Email or by calling Your Phone Number) and permanently delete this message and any attachments. Thank you.



Devin's Vacation

In early August my family and I spent 2 weeks traveling all over the southern part of Ireland. We Landed in Dublin and traveled, driving on the left side of the road, down the coast, staying at some very nice bed and breakfasts along the way. We even spent 2 nights in a Castle.

This was a trip that was years in the making. It started out with my grandfather announcing that he wanted to take a trip and deciding that Ireland was where we all wanted to go. Unfortunately shortly after the decision was made, my grandfather got sick and passed away. One of the last things he said to my mother was "take a trip" So, about a year later, my Mother began planning.

With the help of My Guide Ireland (<http://www.myguideireland.com/>) she planned out every detail of the trip and did an outstanding job! Ireland is the most amazing place that I have ever visited, not only is the scenery beautiful beyond words but the people went above and beyond to make you feel at home.

My favorite part of the trip, and a must see if you are planning on going, was the Cliffs of Moher (where the picture above was taken) The Cliffs of Moher are in County Clare, stand 230 Meters above sea level and are 8KM long, it is truly a sight to be seen !



Top 4 Threats Attacking Your Network And What To Do About Them

#1 Overconfidence

User overconfidence in security products is the top threat to your network. Failure to "practice safe software" results in nuisance attacks like porn storms (unstoppable rapid fire pornographic pop-ups) and more subtle keyloggers that steal passwords. Surveys promising free stuff, result in theft of information like your mother's maiden name, high school, etc. used to answer common security questions leading to theft of otherwise secure data. Think before you click!

#2 Social Networking Sites

Social networking sites like Facebook are exploding in popularity. Threats range from malware (eg. viruses, worms, spyware) to scammers trying to steal your identity, information and money. Many businesses and government agencies are using these sites to communicate with clients and constituents, so simply blocking access is no longer reasonable. Defending your company while allowing employee access requires social network education for your employees and the enforcement of strong acceptable use policies. We can help you develop a policy, then monitor compliance using a Unified Threat Management device that controls and reports on network access.

#3 Attacks On Mobile Devices

Everyone is going mobile these days not just the "road warriors." Once limited to laptop computers, mobile network devices now include PDAs, handheld computers and smart phones, with new appliances appearing in the stores every month. Mobile devices often contain sensitive data yet they are easily lost or stolen. Be sure to password protect and encrypt data on all mobile devices whenever possible. Include mobile devices in your acceptable use policy.

#4 Cloud Computing

"The Cloud," in its most simple form, involves using the Internet to access and store your data. When you access email using a web browser, you are working in "the cloud." Using the cloud for automated off site backup is rapidly gaining popularity and is just the beginning. Companies like Microsoft, IBM and Google envision the day when we will use inexpensive terminals instead of computers to run programs and access data located somewhere on the Internet. You need to be sure that any data you store and access across the Internet is secure not just where it is stored, but during the trip to and from the Internet.

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ActSmartARCA.com
IronCladBackup.com
MondaysMarketingMinute.com



At ActSmart, American Computer Technologies, we work to help people and businesses throughout New England eliminate their technology challenges and attain their business goals.

This is our mission. Everything we do reflects this mission and the values that make it possible.

Our values:

As a company, and as individuals, we value:

- Integrity and honesty
- Passion for our customers, our partners and for technology
- Openness and respectfulness
- Taking on challenges and seeing them through
- Constructive self criticism, self improvement and personal excellence
- Accountability and commitment to customers, team members and technology partners for exceptional results and quality

U.S. Office Solutions, in partnership with ACTSmart, Inc. and Formax, Inc. presents the Office Technology Showcase. This "Lunch & Learn" session is designed to inform and educate business professionals. Presentations will focus on leading office technologies featuring Recollect— Your Office Filing Cabinet.

The presentation will be conducted by Rebus Technologies, a leader in document management technologies. In addition, ACTSmart will discuss the preservation and safety of your critical business data. Formax will also be there to present the latest in paper handling and document destruction equipment.

There will be a light lunch served during the presentations and at the conclusion of the presentations, a drawing will be held for door prizes. The Office Technology Showcase will take place at Mid-Cape Center's Complete Home Concepts located at 28 Shops at 5 Way in Plymouth, MA.

For more information or to make a reservation call US Office Solutions toll-free at 877-836-9951 x7. Or, you may also call David at 781-834-9208 Ext 201.

Please note that this free seminar is reserved for qualified business professionals and is not open to the public. Due to limited seating, reservations must be made in advance and tickets will be issued. If, for unforeseeable reasons, you make a reservation and cannot attend we request that your tickets be returned so that they may be issued to another professional.

